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PREPARATION OF ELECTRONIC ARTICLE FILES:
(1) Write in clear, concise English. The author is responsible for all aspects of article preparation. Extensive changes to the article will not be undertaken by the Editor or during the production process.

(2) The initial manuscript and accepted article should be in a single file that includes all figures and tables in single column text and be submitted in PDF format. Please use the template downloadable online for proper font sizes and Times New Roman typeface for all text and figure captions. Please ensure that high quality figures and tables are provided and that any text that is an actual part of the figures be no less than 9-point type.

(3) All pages should be numbered consecutively, centered at the bottom of each page.

(4) Contents of a Full Paper: All articles must include the following items:
- **Title:** Do not include any abbreviations.
- **Author Information:** Senior authors full name, affiliation, and e-mail address. Corresponding authors complete mailing address and e-mail address. Co-authors’ affiliation and email address.
- **Abstract:** All articles must have an abstract not to exceed 250 words. Avoid abbreviations, diagrams, and reference to the text.
- **Key Words:** All articles should have a list of key terms for indexing purposes. Three to ten key words or terms not in the title will assist indexers in cross-indexing your article.
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- **Reference Format:** Cite references in the text using the last name of the author(s) and the year of publication, either as “(Doe and Johnson, 1992)” or “Doe and Johnson (1992).” For more than two authors, use “Doe et al. (1992).” If any references contain identical authors and year of publication, cite in the form “Doe et al. (1992a)” and “Doe et al. (1992b).” **Reference List** at the end of the article should be numbered consecutively in the order they are mentioned, using Arabic numerals in square brackets [4] and formatted according to the following samples. Incorrectly formatted reference lists will be returned to the author for correction before acceptance.

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EXTENDED ABSTRACTS
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