

AUTHOR INSTRUCTIONS FOR ASTFE PAPERS/EXTENDED ABSTRACTS

Submitting Articles through the ASTFE Online Submission Site

GENERAL INSTRUCTIONS: Articles should be submitted through the ASTFE Online Submission Program by registering on the website (<http://submission.astfe.org/usr/login.html/>).

If you forgot your logon info DO NOT register again, follow the instructions below to get your username and password. Go to <http://submission.astfe.org/usr/forgot.html>, click Forgot Password, on the next screen enter the email address that was used for your original registration, click Get Password, within minutes you will receive an email providing you with your username and temporary password, return to <http://submission.astfe.org/usr/forgot.html>, enter your username and temporary password (please use appropriate upper and lower case characters as logons are case sensitive), click Login, on the next screen enter a password of your choice, click Login, you will now be on the ASTFE submission site.

PREPARATION OF ELECTRONIC ARTICLE FILES:

(1) Write in clear, concise English. The author is responsible for all aspects of article preparation. Extensive changes to the article will not be undertaken by the Editor or during the production process.

(2) The **initial manuscript and accepted article** should be in a single file that includes all figures and tables in single column text and be submitted in PDF format. Please use the template downloadable online for proper font sizes and Times New Roman typeface for all text and figure captions. Please ensure that high quality figures and tables are provided and that any text that is an actual part of the figures be no less than 9-point type.

(3) All pages should be numbered consecutively, centered at the bottom of each page.

(4) Contents of a Full Paper: All articles must include the following items:

Proceedings Heading: including conference name, dates and paper number

Title: Do not include any abbreviations.

Author Information: Senior authors full name, affiliation, and e-mail address. Corresponding authors complete mailing address and e-mail address. Co-authors' affiliation and email address.

Abstract: All articles must have an abstract not to exceed 250 words. Avoid abbreviations, diagrams, and reference to the text.

Key Words: All articles should have a list of key terms for indexing purposes. Three to ten key words or terms not in the title will assist indexers in cross-indexing your article.

Body: Group all tables, figures, and figure captions at the end of the article, following the references. Equations should be numbered sequentially. Use no more than two levels of headings. Number headings sequentially using numerals, as follows: level 1 headings 1., 2., 3., etc.; level 2 headings 1.1., 2.1., etc. For articles containing more than a few symbols, include a nomenclature list in alphabetical order, with Greek symbols (also in alphabetical order and with a separate heading) following the alphabetical listing in English. The Nomenclature section should be placed after keywords and before the Introduction section. All articles must use SI units throughout; English units may be included parenthetically. The superscripts and subscripts should follow the Greek symbols at the end of the nomenclature list.

Figures: Prepare figures so that they are properly positioned adjacent to the first citation in the paragraph. Use only Arial and Symbol fonts for text within figures. Text/symbols within the figure must be at least a size 9 point.

Tables: A short descriptive title should appear above each table with a clear legend and any footnotes suitably identified below. All units must be included.

Reference Format: Cite references in the text using the last name of the author(s) and the year of publication, either as "(Doe and Johnson, 1992)" or "Doe and Johnson (1992)." For more than two authors, use "Doe et al. (1992)." If any references contain identical authors and year of publication, cite in the form "Doe et al. (1992a)" and "Doe et al. (1992b)." **Reference List** at the end of the article should be numbered consecutively in the order they are mentioned, using Arabic numerals in square brackets [4] and formatted according to the following samples. Incorrectly formatted reference lists will be returned to the author for correction before acceptance.

- **Journal:** Nakayama, W. and Nakajima, T., (1982) Effects of Pore Diameters and System Pressure on Saturated Pool Nucleate Boiling Heat Transfer from Porous Surfaces, *J. Enhanced Heat Trans.*, 104(2), pp. 286–291.
- **Book:** Nield, D.A. and Bejan, A., (2005) *Convection in Porous Media*, New York: Springer-Verlag, pp. 125–176.
- **E-Books** Buyevich, Yu.A. and Alexandrov, D.V. (2005) *Heat Transfer in Dispersions*, Connecticut: Begell House, Available at <http://www.dl.begellhouse.com/ebooks/b7f98f1e271b3e77a.html> EBooks [accessed May 5, 2005]
- **Edited Book:** Yang, W. and Kim J.H. Eds., (1992) *Rotating Machinery*, New York: Begell House.
- **Chapters of Edited Book:** Nishikawa, K. and Ito, T., (1982) Augmentation of Nucleate Boiling Heat Transfer by Prepared Surfaces, In T. Mizushima and W.J. Yang, Eds., *Heat Transfer in Energy Problems*, Washington, D.C.: Hemisphere Publishing, pp. 111–1182.
- **Conference Proceedings:** Ma, T.M. (1987) Effects of Geometrical Shapes of Reentrant Grooves on Boiling Heat Transfer from Porous Surfaces, Heat Transfer 1986, *Proc. of 8th Intl. Heat Trans. Conf.*, vol. 4, pp. 2013–2018.
- **Dissertation:** Richmond, J., (2004) *Steady State Thermal Conductivity*, Ph.D. Thesis, University of Connecticut.
- **Footnotes:** Footnotes should be identified in the text by superscript Arabic numerals and cited consecutively within the paper.
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- **Chapter or Section of a Web document** - Author, A. A. and Author, B. B. (Date of publication). Title of article. In Title of book or larger document (chapter or section number). Retrieved month day, year, from <http://www.someaddress.com/full/url/>.
- **Online Scholarly Journal Article** - Author, A. A., & Author, B. B. (Date of publication). Title of article. *Title of Journal, volume number*. Retrieved month day, year, from <http://www.someaddress.com/full/url/>

EXTENDED ABSTRACTS

The submission of an extended abstract follows the same guideline as above except the body will be shorter. The total length of an extended abstract should be no less than 2 page and not exceed 4 pages.