

Guidelines for The Thermal and Fluids Engineering Award

American Society of Thermal and Fluids Engineers (ASTFE)

Section 1: Introduction

- 1.1** The Thermal and Fluids Engineering Award (the Award) has been established to recognize outstanding and sustained contributions to the field of thermal and fluids engineering. This award is the highest honors bestowed by the Society upon its members.
- 1.2** The Award is presented annually to a single individual in recognition of her/his significant and enduring contributions to thermal and fluids engineering.
- 1.3** This document outlines the guidelines governing the nomination and selection process for the Award.

Section 2: Requirements and Expected Qualifications

2.1 Membership Requirement:

Nominees must be members of the Society prior to the year in which the Award is conferred.

2.2 Scholarship Requirement:

Nominees must have demonstrated exceptional and impactful technical, engineering, or scientific contributions to the science and technology of thermal and/or fluids engineering. Demonstrated leadership within the professional community and outstanding service to the Society are considered additional merits.

2.3 Award Lecture:

The Award recipient is required to deliver an Award Lecture at the Society conference during which the Award is presented.

Section 3: Nomination and Selection Process

- 3.1** Candidates must be nominated by active peer members of the Society. Each nomination package must include the following:
 - A comprehensive nomination letter detailing the nominee's qualifications and contributions.
 - The nominee's current curriculum vitae.
 - At least three additional letters of support. All letters must be dated within the current calendar year. Nominators and sponsors are discouraged from submitting letters for multiple candidates.

3.2 The nominator is responsible for compiling all nomination materials—including the nomination letter and any supporting documents—into a single PDF file and submitting it to **honors-and-awards@astfe.org**.

3.3 Nominations may be submitted at any time during the calendar year. To be considered, complete nomination packages must be received by the Society no later than August 31 of the year preceding the award year.

3.4 The ASTFE Honors and Awards Council will review all nominations and vote on recommendations. Final approval of the Award recipient rests with the ASTFE Board.

All correspondence should be addressed to:

ASTFE Honors and Awards Council

American Society of Thermal and Fluids Engineers

50 North Street, Danbury, CT 06810, USA

Section 4: Oversight by the Board

The Board of Directors will periodically review the selection of Awards as well as its benefits and advantages to the Society and its members at large. The focus of such reviews is procedural adherence and continuous self-assessment for improvement to the selection process.